

SOUTH KITSAP SCHOOL DISTRICT

Nurturing Growth • Inspiring Achievement • Building Community

Dear South Kitsap Citizens for Quality Education,

The South Kitsap School District has reviewed your request for public records received on December 3, 2018 in which you request the following:

See attached copy of request

Pursuant to RCW 42.56.520, the District is providing you with notice that it needs additional time to respond to your request. The additional time is necessary to locate and assemble the data requested and to determine whether any exemptions from disclosure apply, and to provide courtesy notification to affected parties.

Additionally, RCW 42.56.120 allows for you to come in and inspect the records and/or for the District to charge for copies at \$0.15 per page. It is standard practice to charge for copying of documents and we will contact you prior to the deadline with the total copying costs. The District will provide the information electronically at no cost, to the email address provided.

The District estimates that it will be able to respond to your request on or before January 31, 2019. We will provide the documents in installments as they become available, if possible.

If you have any questions, please give me a call at (360) 874-7013 or send a reply email to farmer@skschools.org

Thank you,

Jennifer Farmer
Assistant Superintendent of Business and Operations

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