

First CSSKS Request for Information

November 28, 2018

South Kitsap School District

2689 Hoover Ave SE

Port Orchard, WA 98366

Gentlemen-

Under the Freedom of Information Act (FOIA) of 1966, our organization is requesting the following Information. We would appreciate either paper copies or the website addresses and URLs in which to find the Information. We have sent this request by certified mail to ensure your receipt of this request.

1. Request a copy of the current District Superintendent's contract and job description. This would include any attachments to each document including salary and costs associated with the move of the superintendent to take the job at the SKSD.

Link to 2017-2018 superintendent contract on Board Docs:

[https://www.boarddocs.com/wa/sksdwa/Board.nsf/files/AMGU2K79F2FB/\\$file/Brandsma%20Contract%202017-2018.pdf](https://www.boarddocs.com/wa/sksdwa/Board.nsf/files/AMGU2K79F2FB/$file/Brandsma%20Contract%202017-2018.pdf)

Link to current 1 year extended contract through June 30, 2019 on Board Docs:

[https://www.boarddocs.com/wa/sksdwa/Board.nsf/files/AZMQKQ5B9487/\\$file/Addendum%20to%20Interim%20Superintendent's%20contract%20for%202018-2019.pdf](https://www.boarddocs.com/wa/sksdwa/Board.nsf/files/AZMQKQ5B9487/$file/Addendum%20to%20Interim%20Superintendent's%20contract%20for%202018-2019.pdf)

2. The detailed costs associated with the four failed bond issue attempts. This would include all costs to include staff, administrator, contractor, and any other costs (overtime, compensation time given to, etc) attributed to and associated with the bond issues.

Communitywide factual mailer for each measure - \$4850 plus postage for each election
Ballot measure costs from Kitsap County -

3. The name of the "bond" broker who has been contracted by the school district to handle the paperwork associated with the "bond issue" In the event that it passes and the costs thus far paid to them and the amount they will be paid should their services be required.

DA Davidson served as an informational resource during the bond/levy process. There was no contract for service because the bond was not successful.

4. The name of the contractor who prepared the demographic data and a copy of the data by grade level concerning the growth (or decline) of the number of students anticipated by the school district for the next 1, 3, 5, and 10 years.

Greene Gasaway is the demographer used most recently by South Kitsap School District.

Link to Greene Gasaway draft enrollment projections used in 2017 boundary realignment work:

https://www.skschools.org/UserFiles/Servers/Server_58406/File/District/Strategic%20Planing/School%20Boundary%20Realignment/2017%20Jan%20GreeneGasaway.pdf

Link to Greene Gasaway enrollment projection 2014

[https://www.boarddocs.com/wa/sksdwa/Board.nsf/files/9GKCHM1077BF/\\$file/Enrollment%20Projections%202014.pdf](https://www.boarddocs.com/wa/sksdwa/Board.nsf/files/9GKCHM1077BF/$file/Enrollment%20Projections%202014.pdf)

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5. The name of the search firm who conducted the search for a superintendent and the costs associated with the two searches which were completed but abandoned by the school board.

Northwest Leadership Associates is the superintendent search firm.

Link to consultant contract for Northwest Leadership Associates on Board Docs July 27, 2016 meeting:

[https://www.boarddocs.com/wa/sksdwa/Board.nsf/files/AB8REM6D8955/\\$file/Superintendent%20Search%20Consultant%20Services.pdf](https://www.boarddocs.com/wa/sksdwa/Board.nsf/files/AB8REM6D8955/$file/Superintendent%20Search%20Consultant%20Services.pdf)

6. The number of district staff employees who are "at will" employees, meaning those that are serving at the pleasure of the Superintendent or the schoolboard.
7. The resume and criteria used to promote the current personnel director to his current position (Mr Holsten).
8. The resume and criteria used to hire Mr D.J. Sigurdson in his current position.
9. The current cost of personnel employed by the district. This includes all district employees' salaries, benefits paid by the district on behalf of the employees, pending payraises, retirement costs (if any) borne by the district, and the subaccounts which the information is contained under or within the district budget.
10. The name of the architecture firm who has designed the proposed new high school and the total amount of money paid to them thus far and the amount due to them should the new high school be built.

An architect from BLRB Architects served as an unpaid consultant over the past several years. Design mockup images shown in bond/levy material were artistic renderings and not based on actual school designs. A design was not completed for the proposed high school. Design work would have been completed if the ballot measure was successful.

Please enclose a copy of this letter with the final materials. Your assistance and timely assistance in this matter is appreciated.

Please send the information to:

South Kitsap Citizens for Quality

Education 3377 Bethel Rd SE#

107, PMB 175

Port

Orchard,
WA 98366
360 813-
4022